

**TOWN OF ELON
BOARD OF ALDERMEN
AGENDA SESSION
June 5, 2017**

CALL TO ORDER

The Town of Elon Board of Aldermen Agenda Session was convened on June 5, 2017 at 6:00 p.m. in the Elon Municipal Building located at 104 S. Williamson Avenue. Mayor Jerry Tolley presided. Aldermen present included Mayor Pro Tem Ron Klepcyk, Davis Montgomery, John Peterson, Steve Buff, and Mark Greene.

Staff present included Town Manager Richard White, Town Clerk DiAnne Enoch, Town Planner Sean Tencer, Downtown Development Administrator Kathleen Patterson, Police Chief Cliff Parker, Fire Chief Alva Sizemore, Assistant Fire Chief Charles Walker, Public Works Director Donnie Wood, Finance Director Misty Hagood, Recreation and Parks Administrator Phyllis Creech, and Town Engineer Josh Johnson.

Others present were Davie Hopkins, Kevin May, John Cookston George Ebinger, Times News reporter Bill Cresenzo and The Alamance News reporter Ashley Ramey.

**MOTION TO APPROVE BY REFERENCE THE ITEMS LISTED WITHIN THE
CONSENT AGENDA.**

- A. Minutes:
 - 1. May 1, 2017; Agenda Session
 - 2. May 9, 2017; Regular Meeting
- B. FY17 Budget Amendment
- C. Budget Amendment to Close Library Capital Improvement Project
- D. Budget Amendment to Close Oak Street Sidewalk Capital Improvement Project
- E. Budget Amendment to Close S. Williamson Avenue Sidewalk Capital Improvement Project

Town Clerk DiAnne Enoch read the items on the Consent Agenda.

PRESENTATION(S)

North Carolina Railroad Supplemental Agreement for Parking and Fencing

Downtown Development Administrator Kathleen Patterson approached the Board of Aldermen about amending the agreement with the North Carolina Railroad to utilize more square footage along West Lebanon for parking. She directed them to the rendering in their packets. She stated that in a very conservative effort parking spaces could be increased to about 75. She further stated that the additional square footage would include parking, fencing, and landscaping. Mr. Ebinger asked about the one-hour parking limit that he says is hard to do for dinner for instance at the Root. Chief Parker reported that after five o'clock there were no parking limitations downtown. Ms. Patterson mentioned that this would be a phase in project, about \$7500. Alderman Peterson asked if this agreement had anything to do with the fencing request that came before the Board earlier this year. Ms. Patterson answered no.

FY18 Manager's Recommended Budget Overview

Mr. White presented to the Board the FY '18 manager's recommendation on the proposed budget of \$10,736,572. Mr. White gave a breakdown of the various funds.

Mr. White thanked Mayor Tolley and the Board, department heads, staff and especially Finance Director, Misty Hagood who provided him with their insight and value system as this budget was put together. Alderman Buff asked if a cost analysis is done when determining a project.

Mr. White explained how implementing the hand-held meter readers would be cost saving with regard to manpower and accuracy. He further commented how residents would benefit by detecting a problem early to prevent a large water/sewer bill. Alderman Montgomery asked for clarity concerning the impact fees. He addressed Mayor Tolley to say that he would like to write a letter to the Legislature to state the Board's purpose on the subject.

PUBLIC COMMENTS

There were no comments.

PUBLIC HEARING(S)

Proposed FY18 Budget Ordinance

Mr. Ebinger questioned the revenue neutral property tax statement that the tax would only go up three cents. He stated that in his opinion this was incorrect that the taxes would go up 4.48 cents based on revenue neutral for the proposed .45 cents. Mr. Ebinger further questioned how Elon is affected with regard to shared responsibilities with Gibsonville when they elect not to increase their emergency staff. Both Chief Sizemore and Parker reassured all that Elon supports Gibsonville and Gibsonville supports Elon through mutual aid. Mr. Ebinger asked if the new fire rating would reduce the town residents' insurance rates. Chief Sizemore responded that business and industries would benefit more so than homeowners.

Text Amendment – Elon University Parking

Mr. Tencer explain Elon University has made a text amendment request to change the parking standards to one space for every two students and one space per employee and University Staff. Mr. White informed the Board that the University would began to report parking on each submittal on new project they have so that the town can monitor that the appropriate level of parking is provided. Mr. Tencer reported that every year they would provide a list of how many students would attend in the fall and how many they would have as faculty/staff. With no citizen comments the public hearing was closed.

Annexation – 752 Walker Road

Mr. Tencer gave an overview on the history to this annexation request by Elon University. Mr. Kevin May 651 Walker Road asked about the widening of the road to allow for a turn lane. Mr. Tencer responded that no development plans have been submitted that this was only the annexation request. With no other citizens wanting to be heard the public hearing was closed.

NEW BUSINESS

North Carolina Railroad Supplemental Agreement for Parking and Fencing

Mayor Tolley stated with no further comments that this item be placed on the regular agenda.

NCDOT Encroachment Agreement - University Drive Flashing Illuminated Speed Limit Signs.

Mr. White reported that this request was to replace two speed limit signs on University Drive in the stretch between Westbrook Avenue and just prior to the bridge overpass traveling north. He further explained that these would be illuminated flashing speed limit signs. Mr. White stated that there would be two signs replaced on Haggard Avenue as well in from of Elon Elementary School. He commented that the goal was to increase safety to get drivers and visitors through town to slow down. Mayor Tolley asked that this item remain on the agenda for next week's meeting.

Appointment of the Downtown Elon Advisory Board

Ms. Patterson stated that the request is to appoint the Downtown Advisory Board for Downtown Elon. She stated that this would be the first board for Main Street which would lead to Elon being a Main Street Community. She further stated that this would be like her board of directors to help her get the town to a Main Street Community. Mayor Tolley referenced the list of names included in the packet. Mayor Tolley asked that this item remain for the regular agenda next week. Mayor Tolley recapped the items discussed. He stated that the proposed budget would be placed on the Regular Agenda, that the budget amendment to Close the Oak Street Sidewalk Capital Improvement Project, and the budget amendment to Close the Williamson Avenue Sidewalk Capital Improvement Project would both be placed on the Consent Agenda. Mayor Tolley asked Mr. White to explain the budget amendment to Close the Library Capital Improvement Project. Mr. White explained that there was a little over nineteen dollars that has been on the books for years and this action would close it out. Alderman Buff questioned information in the packet on outstanding gifts that equaled approximately \$419 in private donations. He asked if persons who donated would get the money returned to them. Mayor Tolley said he would suspect that they would. He instructed the manager to look into giving the money back.

RESOLUTION(S) AND ORDINANCE(S)

July Board of Aldermen Meetings Cancellation

Mayor Tolley announced that the Board normally take off one-month summer the months. He stated to the manager that should something come up then they would have a meeting. if any issue comes up the Board will conduct the meeting

REPORTS

Town Manager

Mr. White informed the Board that on June 1 the closing with Elon Fire and Rescue had gone smoothly. He shared that the town now own all of the facilities, equipment, and vehicles. He further informed them that due to the transfer of title they may see some of the vehicles with 30-day tags on them. Mr. white extended thanks to the Elon Fire and Rescue Volunteer department for all of their work since 1925. he reported that it is now fully a town fire department. Fire Chief Alva Sizemore injected to say that he also wanted to personally thank the Board of Aldermen, Mr. White and all who worked behind the scene for them to now have a town fire department.

Items from Mayor and Board of Aldermen

Alderman Buff express his gratitude and appreciation to Mr. White for his diligence to work through this. He said that he did not think people know how big of a deal this was. Alderman Buff also commended Chief Parker and his department on the wonderful retirement celebration they had for Police Officer Thomas Walker. Chief Parker thanked the Board for their support, Mr. White and all who help behind the scenes and stood in for him. Alderman Peterson commented that he wanted to dovetail on Mayor Pro Tem Klepcyk comments about the parking. He stated that he agreed 100% and would be hesitant to take action on that situation without hearing more thoughts about the impact of that change on the town's current plan for downtown and parking. He states that he thought Mayor Pro Tem Klepcyk raised a great issue there. He said that it was a very legitimate and serious issue. Mayor Pro Tem Klepcyk commented that he enjoyed the first Friday music in downtown and that it was a great turnout. Mayor Tolley commented that it should be made publicly known to citizens where parking is available after 6:00pm. Ms. Patterson interjected that they were working on signage, brochures, and a map to make this information known.

With no further business Mayor Tolley asked for a motion to adjourn. Mayor Pro Tem Klepcyk moved and it was seconded by Alderman Greene. The motion carried unanimously.