

**TOWN OF ELON
BOARD OF ALDERMEN
AGENDA SESSION
March 6, 2017**

CALL TO ORDER

The Town of Elon Board of Aldermen Agenda Session was convened on March 6, 2017 at 6:00 p.m. in the Elon Municipal Building located at 104 S. Williamson Avenue. Mayor Jerry Tolley presided. Aldermen present included Mayor Pro Tem Ron Klepcyk, Davis Montgomery, John Peterson, and Steve Buff. Alderman Mark Greene was absent.

Staff present included Town Manager Richard White, Town Clerk DiAnne Enoch, Town Planner Sean Tencer, Downtown Development Administrator Kathleen Patterson, Police Chief Cliff Parker, Fire Chief Alva Sizemore, and Town Engineer Representative Josh Johnson.

Others present were *Elon News Network* reporters Lane Pritchard and Kaitlyn Fu, *Times News* reporter Bill Cresenzo and *The Alamance News* reporter Ashley Ramey.

MOTION TO APPROVE BY REFERENCE THE ITEMS LISTED WITHIN THE CONSENT AGENDA.

Minutes:

February 6, 2017; Agenda Session

February 14, 2017; Regular Meeting

Mayor Tolley stated that the minutes would remain on the Consent Agenda.

PUBLIC COMMENTS

Mayor Tolley asked if there were any public comments. There were none. Mayor Tolley recognized the Media Writing students from Elon University who were present. He gave an overview of how the Board meetings are conducted and what to expect at this meeting.

NEW BUSINESS

Sanitary Sewer Rehabilitation Project Bid Award

Mr. White informed the Board that this was a request to award a contract to Layne Inliner, LLC in the amount of \$147,224.00. He explained that the project is intended to take care of some inflow and infiltration issues that staff has identified in certain areas within the town. Mr. White introduced Josh Johnson with Alley Williams Carmen and King. Mr. Johnson gave an overview of the process that would take place and identified the areas where work would be performed which were on Woodale Drive, the Mill Pointe area, and the Twin Lakes area. Alderman Montgomery asked if the Town was required to use the lowest bidder. Mr. Johnson stated that the requirement is the lowest qualified bidder which was Layne Inliner in this instance. Alderman Montgomery confirmed that new lines would not be installed but that they would be sliplined. Mr. Johnson confirmed and stated that the process is called Cured In Place Piping (CIPP). Alderman Peterson questioned the lifespan of using this method. Mr. Johnson replied 50 plus years as with the lines in the ground which are still functional but now tend to carry additional water. Alderman Montgomery asked how long would the entire project take to complete. Mr. Johnson replied that they have 60 to 75 days allocated.

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Mayor Tolley asked this this item be placed on the regular agenda for new week's meeting.

Antioch Avenue Water Main Improvement Project Memorandum of Understanding

Mr. White explained that the University has plans to build a recreational facility on Antioch Avenue and a 309 beds unit where the old East Gym is currently located and renovate the tennis center. He further stated that the fire flows are not sufficient for this work so an 8-inch line would need to be installed. Aldermen Peterson asked how is a project such as this funded. Mr. White explained that in this case, the connection fees received for water and sewer will fund this project as provided for in the Memorandum of Understanding between the Town and the University that they are asked to take action on at this meeting is the agreement that they would pay connection fees. Mr. White explained that reason the Board needed to take action at this meeting was because the University is submitting its financing package to the Local Government Commission on Friday, March 10th and the Memorandum of Understanding is a part of the package. Alderman Montgomery made the motion to approve. Alderman Buff seconded the motion. The motion carried 4 - 0.

Board of Aldermen 2017 Retreat

Mr. White shared that each year the Board of Aldermen conducts a retreat. He stated that the Board will discuss the town's strategic goals and the vision for the town. He stated that the retreat would be held on April 5th at the Koury Business Center on the University campus and that it would be facilitated by last year's facilitator Lydian Altman with the School of Government.

Town 125th Anniversary Committee

Ms. Enoch shared that in the agenda packet they have a list of names of persons who have volunteered to be on the steering committee to plan for the town's 125th Anniversary Celebration. She stated to Board that this item would need their approval to proceed with the planning process.

REPORTS

Town Manager Report

Mr. White informed the Board that town staff and the department heads are working on the FY18 budget. He stated that there would be an update for them at the April 5th board retreat. Mr. White mentioned the article in the newspaper about a University student being hit on University Drive and Powerline Road. He shared that what he understood was that her condition was critical. Mr. White commended the Police Department stating that they had done a great job on the scene. Chief Cliff Parker commented that the morning sun was a contributing factor to the incident. Chief Parker complimented the town's Fire Department and EMS as having done a great job as well during the incident.

ADJOURNMENT

With no further business, Mayor Tolley asked for a motion to adjourn. Alderman Montgomery made the motion and Aldermen Greene seconded. The motion carried 4 – 0. Mayor Tolley declared the meeting adjourned at 6:20 p.m. Adopted this the 11th day of April, 2017.

Mayor

March 6, 2017

Attest

Town Clerk

Agenda Session Minutes