



MEMORANDUM

To: Highway Contractors
From: Mark D. Reich, P.E.
Date: March 24, 2023

Re: Town of Elon
W. College Avenue Plaza
AWCK Job # 22062

On behalf of the Town of Elon, we are advertising the subject project for informal bids.

The proposed work consists of pavement, sidewalk (concrete and brick), curb and gutter, pavement markings, signs and landscape material removal; installation of concrete sidewalk and steps with handrails, brick pavers, including base course materials, curb ramps, pavement markings, water main and fire hydrant relocation, water service, bollards, storm drainage, segmental and concrete retaining walls, aluminum handrails with cable, utility adjustments, electrical control panel, electrical conduits and wiring for receptacles light and camera poles, and other miscellaneous items.

It is anticipated that the contract will be awarded at May 9, 2023 Council Meeting and work may begin Tuesday, May 30, 2023 and contract completion date is scheduled for **September 1, 2023**.

Bid opening for the project is scheduled for 2:00 PM, Friday, April 21, 2023 at the Elon Town Hall Municipal Building, 104 S. Williamson Avenue, Elon, North Carolina.

Bid documents may be obtain from Engineer's webpage by downloading:

<http://www.awck.com/resources/bidding-plans/>

A Pre-Bid Meeting is scheduled for **2:00 PM, Wednesday, April 5, 2023 at the Elon Town Hall Municipal Building,**

Prior to accessing files, participants will be required to accept Engineer's Download Policy. The Policy requires that documents shall not be forwarded to other bidders; however, you will be permitted to forward to material suppliers to obtaining quotes and to subcontractors provided suppliers and subcontractors do not forward the documents to other bidders.

If you prefer to receive a hard copy of the bid documents, please contact the office of the Engineer @ 336-226-5534 and we will forward you a set or you may come by and pick up a set. Bid documents will be available for pick up by this afternoon or mailed by request. A **plan deposit fee is not required**.

Should you have questions regarding the bid documents, please feel free to contact me.